



Albany MEPS Important Information for Applicant Guests

Albany MEPS looks forward to welcoming you to witness your loved one take the Oath of Enlistment prior to shipping to basic training. Today they join an honored tradition of service to something greater, and they display selflessness, courage, and commitment simply by volunteering to serve. We are honored to welcome them, and you, into the military family.

Below you will find information about visiting Albany MEPS. Please read it in its entirety before your visit.

Viewing the Oath of Enlistment Ceremony:

- Active-Duty applicants who are about to ship to basic training as well as National Guard and Reserve applicants are authorized *two* adult guests to attend their Oath of Enlistment. Guests under the age of 18 do not count toward an applicant's two visitors. Additional visitors require prior approval from the MEPS.
- To visit the Albany MEPS during your Applicant's Oath of Enlistment Ceremony, notify your Applicant's recruiter as soon as possible. The military branch will subsequently notify the Albany MEPS so we can help streamline the security process for you.
- Applicant guests are allowed in the MEPS 30-minutes prior to the ceremony; Shipper Oath of Enlistment ceremonies are typically conducted at 10:30am EST but may vary depending on operational flow.
- An Applicant or their Recruiting Service Command will contact each guest approximately 30 minutes prior to the Oath of Enlistment ceremony. Please remain nearby the MEPS to ensure timely arrival.
- Applicant's guests must exit the MEPS immediately following completion of the Oath of Enlistment ceremony.

Getting to the MEPS

- Albany MEPS is located on the second floor of the Leo W. O'Brien Federal Building.
 - 11A Clinton Ave
 - Albany, NY 12207

Parking at the MEPS

- Parking near the Leo W. O'Brien Federal Building is primarily street-based and will require payment at parking meters. Albany is very strict with parking enforcement. There are also commercial parking garages available within 1-2 city blocks of the Federal Building.

Security

- Entering the Federal Building may take up to 20 minutes; please plan accordingly.
- Requirements to get into the Leo W. O'Brien Federal Building:
 - All guests and their possessions will be subject to inspection.
 - No weapons, illicit drugs or paraphernalia are permitted.
 - Visitors will require photographic identification.
- Applicant guests will go through a security screening to include metal detector, X-ray machine, and bag check. To decrease screening times, visitors are encouraged to leave

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bags at home or in a locked vehicle.

- With prior notification of expected attendance to your Applicant's recruiter (at least 72-hours), no escort should be required to get from the lobby to the Albany MEPS.
- Without prior notification, an escort is required to proceed from the lobby to the Albany MEPS. Contact your Applicant's Recruiter for further details.
 - The sponsoring Recruiting Service Command is responsible for escorting applicant guests to the MEPS entrance. MEPS personnel will not be available to escort applicant guests from the Federal Building lobby to the MEPS.
- Applicant guests must provide valid physical or official digital identification.
 - Children do not require identification but must be accompanied by an adult.
- Applicant guests must sign IN and OUT on a visitor control log and will be required to wear a visitor badge while at the MEPS facility.
- Visitors shall wear a Visitor Badge while they are within the Albany MEPS. MEPS staff will provide badges at check in.
- Disruptive visitors will be asked to leave the Albany MEPS immediately. Visitors who do not comply will be reported to Federal Protective Service (FPS) Police.

Photography in the MEPS

- Disruptive visitors will be asked to leave the Albany MEPS immediately. Visitors who do not comply will be reported to Federal Protective Service (FPS) Police.
- Applicant guests are only authorized to take photos and/or video in the Oath of Enlistment Ceremony room but may not record or photograph the Oath of Enlistment ceremony itself. The Albany MEPS will record the ceremony and post it to the command's Facebook page immediately following the event.

Refreshments while at the MEPS

- There are no refreshments available inside the Albany MEPS. Drinking fountains (with water bottle spigots) are available on each floor.

Point of Contact at MEPS

- If you have questions, please contact the Control Desk at: (518) 649-8905.